



**Finance officer 12 hours per week**

Starting April 2025

A fantastic opportunity has arisen within our amazing, dedicated team at Spring Meadow Infant and Nursery School.

We are currently recruiting a finance officer to support our school business manager.

Desirable applicants should:

- have an uncompromising passion and enthusiasm for outcomes for children
- Have experience in building and monitoring school budgets
- Have experience in managing school funds.

We can offer you:

- A friendly and welcoming community
- Flexible working
- A caring and supportive ethos where staff and children's wellbeing are a high priority
- Dedicated, experienced and welcoming staff
- A sense of fun and enjoyment in an environment where colleagues all work together and support each other
- Opportunities for high quality professional development.

Closing date: Thursday 3<sup>rd</sup> April 2025

Spring Meadow Infant and Nursery School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this. An enhanced DBS with a barred list check will be required, and other procedures and checks will be followed as part of our safeguarding procedures. The school is an equal opportunities employer.

For further details or a conversation about the role, please contact the school office on 01353 664742, or email [office@springmeadow.cambs.sch.uk](mailto:office@springmeadow.cambs.sch.uk).

Application forms and further details are available from Spring Meadow Infant and Nursery School. References will be sought prior to interview.

Visits to the school are encouraged and can be arranged by contacting our school office on 01353 664742.