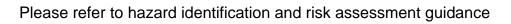
Spring Meadow Infant and Nursery School

Risk Assessment Form



Hazardou Event	is 1	2	3	4	5
Likelihoo (L)	Very unlikely	Unlikely	Possible (Heard of it happening)	Likely	Very Likely
Severity (S)	None or trivial injury / illness or 1 person at risk	Minor injury or illness / Only minor first aid required or up to 5 persons at risk	Injury or illness that could result in lost time or up to 10 persons at risk	Specified major injury / severe incapacity, fractures, loss of consciousness or up to 25 persons at risk	Fatality / widespread loss – 25 or more persons involved

	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20

ledium – identify improvements, draw u
ction plan and monitor
igh – urgent action required to reduce
xposure and re-access



School Name:	Spring M	Spring Meadow Infant and Nursery School										
Activity Description:	Lone wo	rking										
Person Completing:	Laura Fie	elding	9									
Hazards	Who is at risk?	L	S	Risk (L*S)	Current Control Measures	L	S	Risk (L*S)	Additional Requirements	Timescale		
Injury through accident or illness.	Staff	2	4	8	Lone working should be avoided where possible. High-risk activities will not be undertaken while lone working (working at height, working with electricity, meeting with members of the public.) Reception, or a "buddy", will be made aware if lone working does	1	4	4	Look at the feasibility of using a lone working app.	Ongoing		

					have to take place in any part of the school.				
					A written lone working procedure is in place, which details the check in system and communication system for lone working.				
					Staff who are pregnant, or who have certain underlying health conditions identified in individual risk assessments, are to avoid lone working.				
Lone working with pupils.	Staff Pupils	3	3	9	Lone working (1 on 1) with pupils should be avoided where possible. Where not possible, school procedure for lone working will be followed.	2	3	6	
					Searches must be carried out by a member of staff of the same				

					sex as the student and must be witnessed by another member of staff.Administering of medicines must be witnessed by another member of staff.				
Injury through violence.	Staff	3	4	12	 Where meetings with upset or angry parents must take place, another member of staff will be present. Staff will avoid undertaking home visits to deal with upset of angry parents. 	1	4	4	
					The school's policy on home visits includes the process for monitoring staff safety. This includes:				

 Managers/buddies being aware of schedule. Regular check-ins Use of a lone working app
Staff will avoid leaving the premises on their own if they are concerned about their welfare.
Sufficient lighting is provided in car parking areas.
Staff will avoid lingering in the carpark/pickup area on their own, especially during winter months where there is limited daylight.

				Please refer to	Risk A	v Infant and Nu ssessment F fication and	orm			nent	guic	anc	e e e e e e e e e e e e e e e e e e e
Initial Assessme Review Da	ate	Risk Ass following	viewed by th	ne	Tasks and control measures reviewed by the Governing Body:								
Name (PRINT)		Laura Fie				me (l	PRIN	IT):					
Signature:	:	LER			Signature: Date:								
Next Revie Date:											nent	, sut	ostances and procedures. There may be
	1								2	3		5	Risk Rating
Hazardous	1		2	3	4	5		1 1	2		4	5	Low – monitor the situation
Event Likelihood (L)	Very unlik	nlikely Unlikely		Possible (Heard of it happening)	Likely	Very Likely		2 2 3 3	4		8 12	10 15	Medium – identify improvements, draw up action plan and monitor
Severity (S)	None or tri injury / illne or 1 persor risk	vial illness ess minor nat requir	injury or s / Only first aid ed or up ersons at	Injury or illness that could result in lost time or up to 10 persons at risk	Specified major injury / severe incapacity, fractures, loss of consciousness or up to 25 persons at risk	Fatality / widespread loss – 25 or more persons involved		4 4	8	12	16	20	High – urgent action required to reduce exposure and re-access